

## **Memorandum**

**To: All Owners & Residents – Citadel Pointe, LMS 3677  
678 & 688 Citadel Drive, Port Coquitlam, B.C.**

**Date: July 17, 2013**

**Re: Dryer Vent Cleaning – Outside Only**

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**All Residents/Owners please be advised that all dryer vents Units will be cleaned by National Air Technologies from:**

**Starting about 8:30 AM,**

**Tuesday, Aug 13 & Wed, Aug 14 – Outside Only cleaning**

**NAT does not require anyone to be home when cleaning the outsides. Just be aware that NAT will be moving around the building complex.**

**Your cooperation is appreciated.**

**Lindsey Neville,**

**FirstService Residential Management Company**